

TIPPECANOE COUNTY TREASURER NEWSLETTER



TIPPECANOE COUNTY OFFICE OF THE TREASURER

November 2, 2012

2012 Fall Property Taxes

Property taxes for the 2nd installment are due on Tuesday November 13, 2012. The due date is normally November 10, which this year falls on a Saturday which would send the due date to Monday. However, the building is closed on November 12 in observance of Veterans Day so the deadline is moved to November 13, per statute. The building also will be closed on Tuesday November 6 for Election Day.

Property Tax Payment Options

Property taxes may be paid by one of the following ways:

1. In person, at the Treasurer's Office at 20 North 3rd in Downtown Lafayette.
2. By mail, to be timely paid (without a penalty). Mail to our office with a federal postmark no later than November 13. Remember that all post office boxes are not emptied at midnight so watch for the last pickup time if dropped in a box.
3. Drop box in front of County Building at the corner of 3rd and Columbia Streets. This box will be open until midnight on November 13 when, at that time, the box will be closed off.
4. First Financial Bank (Veterans Memorial Parkway) will accept payments through the due date. The payment coupons are required for the bank to accept payments.
5. Credit Card payments made are made with a 2.5% convenience fee added to the payment amount. Payment by credit card is through the internet and a link can be found at www.tippecanoe.in.gov.
6. E-Check payments with a \$1.00 convenience fee per parcel paid and are accessed also through the website at www.tippecanoe.in.gov.

E-Check Payment Option

Tippecanoe County now can offer property tax payments with an e-check. This service does require a \$1.00 service fee payment but eliminates a stamp as well as sending an email confirmation which is accepted as a payment receipt.

Steps to pay with E-Check:

1. www.tippecanoe.in.gov and click on “Property Tax Database”.
2. Search by name, address or parcel number to find parcel you wish to pay.
3. On the record, a Secure ID Number is located at the top of the first page. Either copy this number or write it down. The transaction CANNOT be completed without this number being entered later in the transaction.
4. Click on “Make a Property Tax Payment”.
5. The “Make a Payment” page defaults to paying all taxes due November 13. If a lesser amount is to be paid, this page is where that amount is entered. Mark the eCheck box.
6. For e-check payment, enter your banks Routing and Account Numbers.
7. “Contact Information”. Payer name and email address for receipt to be sent.
8. “Verify Payment”. If you do not want an email confirmation, click that box. The Secure ID number must now be entered and acceptance of the terms and conditions.
9. A Payment Confirmation is now displayed. I recommend this page be printed as the email confirmation does not include the parcel number you paid but this page does. At this point, the payment has now been made. Posting of the payment will be completed the following day. But if payment is made on the due date, it is considered timely.